

**Marquette County Transit Authority**

**1325 Commerce Drive**

**Marquette, MI 49855**

**Board Meeting Minutes of June 21<sup>st</sup>, 2018**

**Call To Order:**

Chairperson Nankervis called the meeting to order at 6:00 p.m. on June 21<sup>st</sup>, 2018.

**Roll Call:**

Bosio	Boyd	Connors	Grund	Kasper	LaRue
Nankervis	Perry	Peterson	Tollefson		

Excused Absence: Quayle

Other staff present: Klein, Executive Director. Koski, Finance. Richer, Operations Manager.

**MINUTES:**

Peterson made a motion to approve the Board Meeting Minutes from May 17<sup>th</sup>, 2018 as presented. LaRue supported. Unanimously approved.

**CONSENT AGENDA:**

Bosio made a motion to approve the Consent Agenda as presented. LaRue supported. Unanimously approved.

**AGENDA:**

Boyd requested an addition to the Action Items. #6 Letter to Sate of Michigan in regards to requesting that all vehicles supplied for use in Marq-Tran's system be equipped with lap and shoulder belts.

LaRue made a motion to approve the Agenda with the addition of Action Item #6. Bosio supported. Unanimously approved.

**PUBLIC COMMENT:**

None

**ACTION ITEMS:**

**1. Grievance 2018-1:**

Nankervis reported that the Grievance Committee met on Monday June 11<sup>th</sup>, 2018 to review and discuss information on Grievance 2018-1. Shana Thornton, Ray Ball and Eugene Greenleaf presented their view of the grievance to the committee. After much discussion the committee made the following recommendation. The Grievance Committee recommends the Board of Directors deny Grievance 2018-1.

LaRue made a motion to approve the denial of Grievance 2018-1. Bosio supported. Unanimously approved.

**2. Report from Operation Committee:**

Nankervis reported that the Operations Committee met on June 12<sup>th</sup>, 2018 to discuss with staff topics received from the Sawyer Community Alliance. Some issues were increase in service, 2 runs per hour, extended evening service, fixed routes on Sunday's, door to door service, extend Forsyth feeder route into Gwinn and change route to include business on KI Sawyer. The Committee decided that we do not foresee adding two runs to KI Sawyer. The Committee is looking at the possibility of making a change on Sunday with the current Ishpeming route by adding two runs to KI Sawyer. Currently we are upon request extending the Forsyth feeder route into Gwinn. The Staff will produce a hand out to inform the group of the services we currently offer and how to utilize them. Klein talked with Bob Struck and will attend another meeting with information and feedback.

Tollefson made a motion to approve the report from the Operations Committee. Peterson supported. Unanimously approved.

**3. Finance Committee Report FY2017 Audit:**

Grund reported that the Finance Committee met on June 14<sup>th</sup>, 2018 to review the FY2017 Annual Audit performed by Schneider, Larche, Haapala & Co. After reviewing the Audit the Committee recommends the Board of Directors approve the FY2017 Annual Audit. The Finance Committee also recommends that Marq-Tran send out a RFP for solicitation of next year's audit.

Boyd commented that the audit report as it was written was very critical of the staff. He would like to see an audit that was easier to read with less confusion in regards to No Significant Findings but also stating that Journal Entries were not reported.

Bosio made a motion to approve the FY2017 Audit and the RFP to be sent out for solicitation of next year's audit. LaRue supported. Unanimously approved.

**4. Wellness Information:**

Klein reported that the staff gathered information in regards to the request made by Board Member Boyd into health and wellness. We came up with two suggestions we would like to present. 1-MD Live Within the Board Packet was a packet of information provided to us from VAST and 44 North. This benefit would allow all employees access to a Doctor 24 hours a day 7 days a week via video conference from an App. The employee would be able to speak with a Dr. for illnesses such as ear pain, sore throats,

rash, pink eye, cough etc. The cost would be zero to the employee. If needed the Doctor would call in a prescription to a local Pharmacy for the employee. The cost for this program would be \$6.50 per employee per month paid for by Marquette County Transit Authority. The staff believes that this would be a great benefit to all of our employees. The annual cost for this benefit would be approximately \$4,680 annually. 44North would administer the program but we would still work directly with VAST.

2-Perform for Life Gym Klein reported that the staff had a meeting with a representative from Perform For Life Gym located on Washington Street in Marquette. This facility can provide an assessment to each employee as well as a personal one on one assessment for workout programs. We would like to see Marq-Tran pay \$20 per month for each employee that would like to join as well as the \$60 assessment fee twice per year. If all employees were to join and utilize the assessments the approximate cost would be \$16,500.00. We feel offering our employees healthy options will benefit Marq-Tran and our employees.

Boyd made a motion approve the MD Live and Perform for Life options presented. Peterson supported. Unanimously approved.

#### **5. Transportation Request:**

Klein reported that Marq-Tran received a request from Donald Anderson to bring Veterans from the Gwinn VFW to Ontonagon, MI for the burial of Lowell Earl Valley who was killed in action on December 7<sup>th</sup>, 1941 while serving on the USS Oklahoma during Pearl Harbor. Klein recommends approving the request for this trip for out of Marquette County without cost due to circumstances.

Discussion was had as far as cost associated with this trip. Tollefson inquired about the cost. Klein replied that it would take approximately 9 hours and including fuel would cost \$690.00 for the day. Tollefson commented that he would like Marq-Tran to provide the transportation but believes that we should not do this at zero cost. Tollefson commented that they should look into getting grants to pay for this transportation or that they should cover half the cost.

Boyd made a motion to approve the recommendation that Marquette County Transit pay for the transportation without cost to the Vets. Peterson supported. Tollefson did not support this recommendation but all other Board members approved. The motion was passed.

#### **6. Request from Board Member Boyd:**

Motion by Boyd as follows:

That a letter be written to the appropriate officials of the Michigan Department of Transportation stating that the MarqTran Board of Directors has one on record at their regular meeting held on June 21<sup>st</sup>, 2018 requesting that all vehicles supplied for use in the MarqTran system be equipped with lap and shoulder belts or other passenger restraint systems as available as well as being equipped with collision avoidance

systems and automatic emergency braking technologies as per the National Transportation Safety Board recommendation at their May 2018 meeting.

Discussion was had by Board Members and the motion was made by Tollefson to deny the motion put forward by Board Member Boyd. Bosio supported. Boyd supported this motion. All other Board Member denied this motion. This motion did not pass.

**OLD OR NEW BUSINESS:**

Executive Director Klein reported that NMU has expressed interest continuing the contract for our fixed routes for the next school year. I sent a proposal of \$17,600 this is the same amount as last year. They will let us know as soon as possible.

Executive Director Klein reported that NMU sent out an RFP for the campus shuttle, door to door service and a Friday shuttle. I sent a sealed proposal for the RFP and to this date there has been no response.

MERS Health savings account for employees: we are still waiting to hear from the Union if they would like to participate in this program.

Executive Director Klein passed around a Letter from the Editor posted in the paper. It was a nice letter written in regards to Marq-Tran and the service they provide.

Boyd provided a written comment on the Michigan Open Meetings Act. Boyd reported that he believes we should increase compliance with the Act in our Notifications of Meetings. Boyd reported that the Minutes should comply with time limits for issuing minutes and corrected minutes. Boyd reported that more specific detail should be written in the minutes as they occurred. Boyd reported that all open meetings should be recorded and made available to the public on our website.

Executive Director Klein commented that all meetings are posted and the doors are always open. The list of Board Members our posted outside of dispatch.

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

Bosio made a motion for adjournment at 7:12 p.m. LaRue supported. Unanimously approved. Nankervis adjourned the meeting at 7:12 p.m.

Sincerely,

A. Koski, Finance