



1325 Commerce Drive Marquette MI 49855

**Request For Proposal (RFP) #2021-2
For Floor Sweeper Scrubber**

Direct Questions To: Mrs. Delynn Klein, Executive Director,
at marqtran@marq-tran.com. Questions and answers will be posted at
www.marq-tran.com

Date Issued: 08-31-2021

Date Due: 09-20-2021

Submit Proposals To: Marquette County Transit Authority
1325 Commerce Dr.
Marquette, MI 49855

PROPOSER READ AND COMPLETE

The undersigned certifies that he/she offers to furnish the materials and services in strict accordance with the requirements of this proposal including any specification, proposal forms, and terms and conditions that may be attached and that prices quoted are correct.

Company Name: _____

Signer's name (Please print): _____

Signature: _____ **Date:** _____

Federal Tax ID Number: _____

Background Information:

The Marquette County Transit Authority's (hereinafter referred to as the "MCTA") mission is to provide safe, high-quality, efficient, and reliable transportation to Marquette County, Michigan, through nine fixed routes, five door to door service routes, two deviated fixed routes and contracts. Employees serve the public with a high standard of quality, safety, and responsiveness. MARQ-TRAN operates 36 vehicles and transported 370,400 passengers in FY 2015.

Scope Of Work

The MCTA currently uses an older Captor 4800. We are seeking to replace this unit with a new sweeper/scrubber from a supplier that can deliver and provide a new unit to accommodate the following:

- Sweep and scrub in one pass
- On board Pressure washer
- Can accommodate our 15000 Sq.ft garage
- Diesel power preferred.

All products must be new and not used or refurbished.

The criteria for evaluating proposals are in the section Proposal Evaluation. MCTA reserves the right to award to the responsive, responsible vendor whose proposal represents the Best Value to the MCTA. The contract will be a firm, fixed price contract. MCTA reserves to reject any or all proposals or postpone the proposal due date for sound, documentable, business reasons. MCTA reserves the right to waive any minor informalities or irregularities. All submitted proposals and prices must remain valid for 90 days after the proposal due date.

Specification For Floor Sweeper-Scrubber

The following specifications are intended to describe the minimum requirements for a Rider Sweeper-Scrubber. The unit must be of the latest design and model the unit shall have all of the standard equipment normally furnished with such models, including the following:

Power Source:

- The Machine shall have a Diesel Engine with a Minimum 24hp
- The Engine shall have high Coolant Temperature Shutdown
- The Engine shall have parts available for 7 years
- The Engine shall have an hour meter
- The Engine shall have Low oil/high temperature shut down
- The Engine shall have an industrial radiator and cooling system

Machine Operation:

- The Machine shall have a pressure washer with a 2000 psi minimum
- The Machine shall have built in back up camera/viewing screen of cleaning path
- The Machine shall have a Fuel level indicator, oil pressure indicator, water temperature indicator, and volt/amp gauge
- The Machine circuit protection shall be with automotive type fuses
- The Machine shall have standard power steering

Cleaning System:

- The Machine shall have a cleaning path minimum of 40 inches
- The Machine shall have front side brush or brushes
- The Machine shall be capable of sweeping/scrubbing in a single pass
- The Machine shall be able to change brushes without the use of tools

Sweeping/Scrubbing Recovery:

- The Machine shall have a solution tank of 56 Gallon minimum
- The Machine shall have a recovery tank of 72 Gallon minimum
- The Machine shall have a parabolic breakaway squeegee design and the squeegee shall lift when in reversed to prevent damage
- The Machine shall have squeegee blades able to be changed without the use of tools
- The Machine shall have a dump debris hopper that lifts to no less than 60 inches

Safety and Maintenance:

- **The Machine shall have operator log-in functionality**
- **The Machine shall have Programmable controls to shut down for unauthorized use and allow maintenance to be performed on the machine**
- **The Machine shall not exceed 80 decibels of noise level at the operator's ear, per ISO 11201 spec**
- **The Machine shall have standard headlights and taillights**
- **The Machine shall UL certification label affixed to the machine**
- **The Machine shall have corner rollers for all four corners**
- **The Machine shall be equipped with rear squeegee protection**
- **The Machine shall have horn and amber safety flashing light**

Machine Support:

- **The Machine shall carry a full satisfaction guarantee – if not satisfied with the performance of the machine within the first six months, machine may be returned for full refund, including any freight charges**
- **The Machine manufacturer shall provide an operator's manual, parts break down manual, service manual and training video at no charge**
- **The Machine shall be delivered complete and ready for operation**
- **Once delivered, a factory-direct representative shall conduct an on-site training class covering proper operation and maintenance of the machine**

Questions

Questions on the RFP must be submitted to Delynn Klein, MCTA Executive Director, at marqtran@marq-tran.com by September 15, 2021 and will be answered in writing and will be posted at www.marq-tran.com . Verbal comments are not part of this solicitation. Phone calls will not be accepted.

Proposal Content

The following must be included with your proposal:

- A complete, detailed list of the product's features related to the project/solution. Promotional material can be used to help describe the features.
- A description of the Floor Scrubber Sweeper controls, how they work, and the amount of training required to safely operate them. Promotional material can be used to help describe the controls.
- A description of the standard maintenance required by the Floor Scrubber Sweeper, what's involved in performing the standard maintenance, and the amount of training required to perform the maintenance. Include a maintenance schedule. Promotional material can be used to help describe the maintenance.

Proposal Submittal

All organizations must mail their proposals to Marquette County Transit Authority, ATTN: Delynn Klein, 1325 Commerce Dr, Marquette, MI 49855. PAGE 1 OF THE RFP MUST BE SIGNED IN INK BY AN OFFICIAL OF THE SUBMITTING ORGANIZATION authorized to bind the proposer to the provision of the RFP and THE SIGNED PAGE 1 MUST BE RETURNED WITH THE PROPOSAL.

Authorized Negotiators

Provide the names, telephone numbers, and email address of personnel of your organization authorized to negotiate with the MCTA.

Business Organization

State the full name and address of your organization and, if applicable, the parent or subsidiary entity that will perform or assist in performance of the work contained in your proposal or will provide any assistance. Indicate whether you operate as an individual, partnership or corporation; if as a corporation, include the state in which you're incorporated. All respondents must indicate their organization's federal identification number.

Proposal Evaluation

The proposals will be evaluated by the Selection Committee. The selection Committee will consist of the Executive Director, Operations Managers, and Finance Officer. Proposals will be scored according to the following evaluation criteria. The criteria are ranked in order of importance. Price is relatively less important than the other criteria as a whole. MCTA reserves the right to award to other than the lowest price proposal.

- Ease of operation
- Ease of maintenance and repair
- Price. Price will be scored using the following formula. Lowest proposal price divided by the proposal price being evaluated time the available points.

Timeline Of Completion

The selected vendor will receive a notice to proceed from the MCTA.. **The machine must be completed no later than January 2022, therefore the proposer must also show capability and attest it can complete the job on that schedule.**

MCTA is anticipating a delivery date *before the end 2021*.

Terms Of Payment

The prime contractor will complete the project AND submit an invoice to the Marquette County Transportation Authority at 1325 Commerce Dr., Marquette, Mi 49855 **September 30, 2021** in order to guarantee payment. No payment will be submitted to the State of Michigan for reimbursement until the MCTA verifies that the project meets the bid specifications. Upon acceptance, the MCTA will submit a request to the State of Michigan which will take a minimum of forty-five (45) days to be processed. No payment will be made by the MCTA until the reimbursement check is received by MDOT. **All invoices shall be itemized.**

Assignment

Neither party may assign, directly or indirectly, all or part of its rights or obligations under this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed.

Impact Of Federal, State, And Local Taxes

The MCTA is exempt from Federal, State, and local taxes. The RCTA will not be responsible for any taxes levied on the respondent as a result of the contract resulting from this RFP.

Disputes

The parties shall attempt to resolve any dispute arising out of or relating to this contract through negotiations between senior executives of the parties, who have authority to settle the same. If the matter is not resolved by negotiation within 30 days of receipt of a written 'invitation to negotiate', the parties will attempt to resolve the dispute in good faith through an agreed Alternative Dispute Resolution (ADR) procedure.

Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract.

Examination Of Records

The proposer who is awarded the contract agrees that the auditor of the MCTA or an authorized representative from the State of Michigan shall have access to, and the right to examine, audit, excerpt, and transcribe any directly pertinent books, documents, papers, and records of the contractor relating to orders, invoices, or payments of this contract. All records relating to the awarded contract shall be retained for three (3) years after the date of final payment or completion of any required audit.

Compliance with this clause does not relieve a contractor from retaining any records required by other laws or regulations of federal, state, or local government units.

Indemnification

The selected proposer shall indemnify, defend and hold harmless MCTA, its officers, agents, employees, from any and all claims by persons, firms, or corporations for labor, materials, supplies or services provided in connection with any contract awarded, which the offeror shall perform under the terms of this contract and from any and all claims for injuries to, or death of, any and all persons, for loss of or damage to property, environmental damage, degradation response and cleanup costs, and attorney fees or other related costs arising out of, under, or by reasons of this Agreement, including the design of the project, except claims resulting from the sole negligence or willful acts or omissions of said indemnitee, its agents or employees.