

**Marquette County Transit Authority
1325 Commerce Drive Marquette, MI 49855**

Board Meeting Minutes of 09/23/21

Call to Order: 6:00PM by Chairman Nankervis

Roll Call:

Present: Jim Nankervis, Angelo Bosio, Tony Tollefson, Karen Kasper, Sarah Etelamaki, David Boyd, Bill De Groot, Jason Wallner, Taylor Klipp.

Others Present: Delynn Klein-Executive Director, Bill Geller-Executive Director, Kristine McDonnell-Finance Officer, Kevin Hodges-Operations/Maintenance Supervisor, Rod Young-Ishpeming Facility.

Excused or Absent: Scott Krah, Pete LaRue.

Minutes:

Motion made by Jason Wallner to approve minutes of the 8-26-21 meeting. Supported by Sarah Etelamaki. Unanimously approved. Motion carried.

Consent Agenda:

Motion was made to accept Agenda items A-D by Angelo Bosio. Supported by Tony Tollefson. Unanimously approved. Motion carried.

Agenda:

Motion made by Bill De Groot to approve agenda. Supported by Taylor Klipp. Unanimously approved. Motion carried.

Opportunity for Citizens to Address the Authority:

None.

Action Items:

- 1) In Lieu of the absence of Pete La Rue, James Nankervis discussed the building committee meeting. Motion made by Karen Kasper. Supported by Sarah Etelamaki. Unanimously supported. Motion carried.
- 2) Personnel report presented by Bill De Groot. A social media policy needs to be addressed. Pay increases were stated. The Executive Director will be evaluated by October 7th. The board will then meet and discuss. Motion made by Bill De Groot. Supported by Taylor Klipp. Unanimously approved. Motion carried.

Any Old or New Business:

Delynn Klein introduced Kristine McDonnell, the new Financial Officer. She then read the Directors report.

The bus wash is currently being installed.

Feed America will be hosted at the Marquette facility Wednesday October 6th.

Drive through flu shot clinic will hosted at the Marquette facility October 20th.

Delynn Klein attended the UPTP meeting. MDOT personnel also attended.

UPTA meeting was held on September 16th. The MPA was held on September 17th.

Upcoming meetings:

Personnel October 20th at 5:00 PM.

Building Committee Meeting to evaluate the Marquette Facility and the Transfer Station October 21st at 4:00 PM.

Board Members Comments:

Tony Tollefson stated he would not be available to sign checks on September 28th.

Karen Kasper informed that the high-rise parking lot is being paved on September 29th. It will interrupt the bus circle. Administration staff will review and let her know where the pick-up spot will be during that process.

David Boyd made the approval of Kristine McDonnell's name on the payables sheet. He also discussed the snow plow truck at the Ishpeming Facility.

Bill Geller welcomed Kristine McDonnell and said she is doing an awesome job.

Tony Tollefson discussed the phone answering system be updated.

Administration stated they are working with 906 Technologies. Instead of individual names the will be listed by positions.

Opportunity for Citizens to address the Authority:

None.

Adjournment:

A motion was made by Angelo Bosio to adjourn the meeting. Supported by Karen Kasper. Unanimously approved. Motion carried.

Chairman Nankervis adjourned the meeting at 6:25 PM.

Respectfully Submitted,

Kristine McDonnell

Kristine McDonnell

Finance Officer