

**Marquette County Transit Authority
1325 Commerce Drive Marquette, MI 49855**

Board Meeting Minutes of September 22, 2022.

Call to Order: 6:01 PM by Chairman James Nankervis.

Roll Call:

Present: Jim Nankervis, Karen Kasper, David Boyd, Bill DeGroot, Jason Wallner, Taylor Klipp, Pete LaRue, Scott Krah.

Others Present: Bill Geller-Executive Director, Kristine McDonnell-Finance Officer, Kevin Hodges-Operations Manager.

Excused or Absent: Tony Tollefson, Dawn Schuhknecht, Mike Richer- Operations Manager.

Minutes:

Motion was made by Jason Wallner to approve the minutes of the August 18 meeting. Supported by Scott Krah. Unanimously approved. Motion carried.

Consent Agenda:

Motion was made to accept Agenda items A-D by Pete LaRue. Supported by Scott Krah. Unanimously approved. Motion carried.

Agenda:

Motion was made by Bill DeGroot to approve agenda with the addition under action items #2 Personnel Committee meeting. Supported by Pete LaRue. Unanimously approved. Motion carried.

Opportunity for Citizens to Address the Authority: None

Action Items:

- 1) Report from the Building Committee. Suggestions for the Ishpeming Facility:
 - New water heater possibly a gas on demand one.
 - Parking lot fill cracks and chip seal it. Paint yellow parking lines. Discussion was held about the lot at both facilities. What are our options and availability of grants.
 - Repair cement on front door sidewalk.
 - Replace the wood parking stoppers with rubber ones.
 - Marq-Tran sign in front of building. Turn it sideways and print on both sides. Move it closer to the road for better visibility.
 - Fencing placed on property lines.

- Replenish the first aid cabinet.
- Front closet door needs a stopper.
- Paint the breakroom.
- Light fixture replacement in breakroom.
- Need to replace transformer.

Motion made by Bill DeGroot to accept the finance report and get quotes on the larger items that need to be done. Supported by Taylor Klipp. Unanimously approved. Motion carried.

2) Personnel Committee meeting scheduled for October 13th at 6:00 PM. Bill DeGroot will attend by zoom.

Any Old or New Business:

- 1) Bill Geller presented the Executive Director's report. A shuttle will be provided for NMU students and their families to Sugar Loaf Mountain. Marquette County Health Department flu clinic is at the Marquette facility on October 26. The time is yet to be determined. Final 100,000.00 was paid to MERS. Indian Trails starting up in October. We can now accept credit and debit cards through Square.

Upcoming meetings:

Personnel Committee meeting October 13, 2022 at 6:00 PM.

Board meeting October 20, 2022 at 6:00 PM.

Board Members Comments:

Taylor Klipp said the City of Marquette is redoing their master plan. The city's planning committee wants to come to a board meeting. Before any more services are added to Marquette the routes in Negaunee, Palmer and west end need to be established first.

David Boyd asked about our liability insurance regarding the flu clinic. He also stated that a number of buses are missing lettering.

Bill DeGroot welcomed Kevin back.

Jason Wallner thanked Taylor for his work with the city of Marquette and welcomed Kevin back. He also discussed the moving of the Great Lakes Recovery Center in Ishpeming and asked where the bus stop is going to be there.

Karen Kasper indicated that the relocation of the My Community Dental Center will make it difficult to drop off and pick up people safely there. She also stated with winter coming and the drivers that pick up at the high rise in Ishpeming need to be patient as the residents wait inside the building for the bus to come.

Pete LaRue indicated that pick ups at some nursing homes where a light is left on outside the building to indicate that there are people waiting for their ride inside. Kevin explained that in the winter the buses are required to come to a full complete stop at every single bus stop.

Opportunity for Citizens to address the Authority: None

Adjournment:

A motion was made by Jason Wallner to adjourn the meeting. Supported by Bill DeGroot. Unanimously approved. Motion carried.

Chairman Jim Nankervis adjourned the meeting at 6:39 PM.

Respectfully Submitted,

Kristine McDonnell

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Finance Officer