

**Marquette County Transit Authority  
1325 Commerce Drive Marquette, MI 49855**

**Board Meeting Minutes of October 20, 2022.**

**Call to Order:** 6:00 PM by Chairman James Nankervis.

**Roll Call:**

Present: Jim Nankervis, Tony Tollefson, David Boyd, Bill DeGroot, Jason Wallner, Taylor Klipp, Pete LaRue, Scott Krah.

Others Present: Bill Geller-Executive Director, Kristine McDonnell-Finance Officer, Mike Richer-Operations Manager, Kevin Hodges-Operations Manager.

Excused or Absent: Dawn Schuhknecht, Karen Kasper.

**Minutes:**

Motion was made by Scott Krah to approve the minutes of the September 22, 2022 meeting. Supported by Jason Wallner. Unanimously approved. Motion carried.

**Consent Agenda:**

Motion was made to accept Agenda items A-D by Jason Wallner. Supported by Tony Tollefson. Unanimously approved. Motion carried.

**Agenda:**

Motion was made by Tony Tollefson to approve agenda with the addition under action items #2 City of Marquette Planning Commission presentation. Supported by Taylor Klipp. Unanimously approved. Motion carried.

**Opportunity for Citizens to Address the Authority:** None

**Action Items:**

- 1) Report from Personnel Committee given by James Nankervis, Bill DeGroot and Jason Wallner. Items discussed were the Lead Dispatch wage scale, recruitment and retention. These items will be brought to the union negotiations in the fall of 2023. Recommended wage increases for staff from 5 ½% to 6 ½% as determined by the Executive Director. Motion made by Bill DeGroot to empower the Executive Director to decide on wage increases for the management staff. Supported by Scott Krah. Unanimously approved. Motion carried.  
Motion made by Bill DeGroot to give the Executive Director the ability to fill the Administrative Support Professional position. Supported by Pete LaRue. Unanimously approved. Motion carried.

- 2) A brief presentation from City of Marquette Planning Commission given by Mike Larson. The planning commission had a report given by Taylor Klipp, which was well received. We need to all be on the same page.

**Any Old or New Business:**

- 1) Bill Geller presented the Executive Director's report. Flu shot and Covid Booster clinic Wednesday October 26<sup>th</sup> from 1:00 to 6:00 PM. We received the passenger survey from Michigan State University. We had good results. We sent out the paperwork for the Executive Directors review. Please return by October 31<sup>st</sup>.

**Upcoming meetings:**

- Personnel meeting November 8, 2022 at 5:00 PM.  
Finance meeting November 10, 2022 at 5:00 PM.  
Board meeting November 10, 2022 at 6:00 PM.

**Board Members Comments:**

*Pete LaRue* indicated he was happy to see the passengers survey.

*Bill DeGroot* said pay attention to page 23 of the passenger survey. It shows the demographics of our clients. It's important to know how we can grow our services to other demographics.

*David Boyd* said to keep in mind the Boards decision to have the department heads give a presentation to the Board of what they do in their positions.

*Jim Nankervis* reminded every one to get the Executive Directors reviews back by October 31<sup>st</sup>.

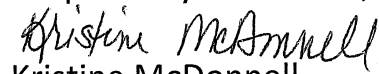
**Opportunity for Citizens to address the Authority:** None

**Adjournment:**

A motion was made by Tony Tollefson to adjourn the meeting. Supported by Jason Wallner. Unanimously approved. Motion carried.

Chairman Jim Nankervis adjourned the meeting at 6:24 PM.

Respectfully Submitted,

  
Kristine McDonnell  
Finance Officer