

**Marquette County Transit Authority  
1325 Commerce Drive Marquette, MI 49855**

**Board Meeting Minutes of February 16, 2023**

**Call to Order:** 6:00 PM by Chairman James Nankervis.

**Roll Call:**

Present: Jim Nankervis, Tony Tollefson, David Boyd, Taylor Klipp, Jason Wallner, Pete LaRue, Scott Krah, Dawn Schuhknecht, Karen Kasper, Barb Owdziej.

Others Present: Bill Geller-Executive Director, Kristine McDonnell-Finance Officer, Mike Richer-Operations Manager, Kevin Hodges-Operations Manager, Janet Cobb-Administrative Assistant.

Excused or Absent: Bill DeGroot.

**Minutes:**

Motion was made by Jason Wallner to approve the minutes of the January 26, 2023 meeting. Supported by Pete LaRue. Unanimously approved. Motion carried.

**Consent Agenda:**

Motion was made to accept Agenda items A-D by Pete LaRue. Supported by Karen Kasper. Unanimously approved. Motion carried.

**Agenda:**

Motion was made by Tony Tollefson to approve agenda. Supported by Jason Wallner. Unanimously approved. Motion carried.

**Opportunity for Citizens to Address the Authority:** None

**Action Items:**

- 1) The list of committee assignments was provided to board members. There are some changes from last year.
- 2) Approval of the Vehicle Accessibility Plan. Motion made to accept the plan as presented by Scott Krah. Supported by Pete LaRue. Unanimously approved. Motion carried.
- 3) Approval of General Cash Policy. Motion made by Dawn Schuhknecht to accept as presented. Supported by Pete LaRue. Unanimously approved. Motion carried.
- 4) Approval of the Document Retention Policy. Motion made by Tony Tollefson to accept as presented. Supported by Taylor Klipp. Unanimously approved. Motion carried.
- 5) Approval of the Conflict of Interest/Code of Ethics Policy. Motion made by Pete LaRue to accept as presented. Supported by Dawn Schuknecht. Unanimously supported. Motion carried.

**Any Old or New Business:**

- 1) Bill Geller presented the Executive Director's report. He attended the 12A Task Force meeting. He will be attending the MTA Legislative Conference in March. Our TV commercial is completed. It was a trade with WZMQ, The Auditors are done coming to Marq-Tran as of now. They hope to have the audit ready by March.

**Upcoming meetings:**

Operations meeting, March 1<sup>st</sup>, 2023 at 4:00 PM.

Finance meeting, March 14<sup>th</sup>, 2023 at 1:00 PM.

Board meeting March 16, 2023 at 6:00 PM.

**Board Members Comments:**

*Scott Krah* thanked Tony for the jam that his wife Sue made.

*Pete LaRue* stated he saw a child crossing at Hewitt & Pine streets. A Marq-tran bus stopped and waited for the child to cross before moving on. He was impressed with that.

*Tony Tollefson* Expressed to Bill to enjoy Lansing for the Legislative Conference. Hopefully we can get an increase in funding. He likes to check out large community transit systems. Things for the members of the Operations Committee that they should consider for the meeting on March 1, 2023:

- a) Youth riding for free through the summer.
- b) Run a promo like ride the bus free for a week.

A thought for the Finance Committee meeting on March 14, 2023:

- a) Is there a comfort level to move money to generate larger interest gains. Taylor indicated he will put something together for the finance meeting.

*Barb Owdziej* indicated she is learning a lot about Marq-Tran. Does the Board have goals? How do we measure success? The Board does not have a list of goals. The Operations Committee will address this. Bill has a list of goals but they are not the Boards. Barb wants to be clear about what her role is on the Marq-Tran Board. She is interested in a survey why or why not does the public use Marq-Tran. Possibly discuss at another Board meeting or at an individual committee meeting.

*Kevin Hodges* said thanks for the jam.

*Mike Richer* would like an update about the City of Marquette before the Operations Committee meeting. The west end of the county, Palmer and Negaunee routes are close to starting. We are waiting for the maps from the printer.

*Jason Wallner* agreed that we need to move money to work for us. But keep in mind we need access to monies for short term use. The building is getting older and is going to need some repairs. Also keep in mind that the City of Marquette is not the only one with a “master plan”. Look at the other cities that have these plans also. Look at the entirety of Marquette County that Marq-Tran serves, not just the City of Marquette. We need more Operation Committee meetings as Marq-tran is not just a city of Marquette service it is a Marquette County Service.

**Opportunity for Citizens to address the Authority: None**

**Adjournment:**

A motion was made by Taylor Klipp to adjourn the meeting. Supported by Scott Krah. Unanimously approved. Motion carried.

Chairman Jim Nankervis adjourned the meeting at 6:34 PM.

Respectfully Submitted,

Kristine McDonnell  
Finance Officer