

**Marquette County Transit Authority
1325 Commerce Drive Marquette, MI 49855**

Board Meeting Minutes of July 20, 2023

Call to Order: 6:00 PM by Vice Chairman Pete LaRue.

Roll Call:

Present: Tony Tollefson, Jason Wallner, Pete LaRue, Dawn Schuhknecht, Karen Kasper, Barb Owdziej, Ed Anderson, Scott Krah.

Others Present: Bill Geller-Executive Director, Kristine McDonnell-Finance Officer, Mike Richer-Operations Manager, Kevin Hodges- Operations Manager, Janet Cobb-Administrative Assistant.

Excused or Absent: Chairman James Nankervis, Taylor Klipp, Bill DeGroot.

Minutes:

Motion was made by Jason Wallner to approve the minutes of the June 15, 2023 meeting. Supported by Dawn Schuhknecht. Unanimously approved. Motion carried.

Consent Agenda:

Motion was made to accept Agenda items A-D by Tony Tollefson. Supported by Ed Anderson. Unanimously approved. Motion carried.

Agenda:

Motion was made by Karen Kasper to approve agenda. Supported by Dawn Schuhknecht. Unanimously approved. Motion carried.

Opportunity for Citizens to Address the Authority: Sean Hobbins Assistant City Manager for Marquette. Stated that the bike rack we have does not offer the ability to secure a bike properly.

Action Items:

1. The Finance Committee Report was presented by Treasurer Tony Tollefson. Second Quarter of FYE 2023 financial reports were reviewed. A discussion was held about what we do and why we do it. Motion was made by Dawn Schuhknecht to accept the Finance report. Supported by Ed Anderson. Unanimously approved. Motion carried.
2. A Finance meeting to review the 3rd quarter of FYE 2023 is scheduled for August 15, 2023 at 2:00.

3. A closed session was unanimously agreed to. All others but Board Members and the Executive Director were excused. A discussion was held about upcoming negotiations with the Union.

Any Old or New Business:

1. Barb Owdziej requested information from the Executive Director about GPS.
2. Bill Geller presented the Executive Director's report. State budget planning was discussed. Bill and Kristine attended the MDOT 101 training in Gaylord.
3. We had a bus in the Marquette 4th of July parade and handed out candy, beads, pencils and free bus passes. Norlite residents were invited to ride the bus through the parade. Bill thanked Janet and Kristine for all the hard work they put into attending the parade.

Upcoming meetings:

Negotiations meeting August 1, 2023 at 6:00 pm.

Finance meeting August 15, 2023 at 2:00 pm.

Board meeting August 17, 2023 at 6:00 pm.

Board Members Comments:

Karen Kasper indicated there has been a lot of intoxicated people on the buses lately. She also stated that drivers are worried about their personal safety. Karen was told that these drivers should be referred to management.

Barb Owdziej asked about the population we serve and why.

Ed Anderson informed that the City of Ishpeming Fire Department is having an open house July 26th from 10-4.

Tony Tollefson said his wife saw a post from The Community of Women's group on Facebook. It was very positive about the Negaunee route and Kids ride free this summer. He also is concerned about our handicap entrances.

Pete LaRue asked if we have any employees trained in CPR. All drivers are trained. He also asked if invoices to repair a bus are tied to that particular bus to keep track of costs. Yes, they are.

Opportunity for Citizens to address the Authority: None

Adjournment:

A motion was made by Jason Wallner to adjourn the meeting. Supported by Tony Tollefson. Unanimously approved. Motion carried.

Vice Chairman Pete LaRue adjourned the meeting at 6:55 PM.

Respectfully Submitted,

Kristine McDonnell
Finance Officer