

Marquette County Transit Authority
1325 Commerce Drive
Marquette, Mi 49855

Board Meeting Minutes July 18, 2024

Call to Order: 18:02 by Chairman Bill De Groot

Roll Call: Bill De Groot, Karen Kasper, Ed Anderson, Scott Krah, Tim Overmyer, Barb Owdziej, Taylor Klipp.

Others present: Bill Geller Executive Director, Kevin Hodges-Operations Manager, Mike Richer-Operations Manager, Kristine McDonnell-Finance Officer, Janet Cobb- Administrative Assistant.

Excused or Absent: Pete LaRue, Sean Hobbins, Dawn Schuknecht.

Minutes:

Motion made by Klipp and supported by Krah to approve minutes from June 20, 2024. Motion carried.

Consent Agenda:

Motion made by Anderson, supported by Owdziej to approve consent agenda, Motion carried.

Agenda:

Motion by Klipp and supported by Kasper to approve agenda, Motion carried.

Opportunity for Citizens to Address the Authority:

None

Action Items:

1. Finance committee report, given by Bill **De Groot**. This committee has met twice since the June Board meeting. Bill presented the draft of this committee's end statements/policies as part of the strategic planning process and offers these as a potential guide for other committees. The second finance committee meeting discussed the 3rd Quarter financials and will be reviewed at the next general board meeting. Motion made to approve report made by Overmyer and supported by Krah. Motion carried.
2. Schedule meetings for end statements: **De Groot** encouraged the committees to meet and work on their end statements
3. Strategic Plan: **De Groot** states the Board will continue to work on the plan once all the committees have selected their end statements, that he visualizes using those end statements to determine which policies are important, and serve as tools for the Board to measure success. Ultimately, those measurements are what guides the purpose and scope of the Board. **Klipp** remarks that these end statements will best serve the organization if they are broad and serve as guide (not as a restriction) for the Executive Director.

Board member comments:

Kasper questioned whether the mobility wallet trial could be adequately evaluated as the system is still not running. **Geller** reports we are on "their schedule" and the trial information was something that is being evaluated by the issuers, not Marq-tran. He states that they are using our busses to try out the software, that Marq-tran is the first fixed route system that is being trailed, and there are still several glitches before it's running efficiently. **Overmyer** asks for an update on building assessment, and asks if a rating system is being done. **Geller** reports list is "going good", and plans to have a completed list on file.

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Executive Director's Report:

Geller states he will be attending Michigan Public Transit Association and MDOT Annual Meeting in Crystal Mountain. He reports its education and a good opportunity for networking. Fuel pumps will be replaced (grant funded) black top resealing is in process but weather has been an issue. Anticipates it being completed in a few days. **Overmyer** suggested looking at the Ishpeming (job completed) lot to ensure there are no puddles after it rains, to confirm the project was done sufficiently. **Geller** states that he has been reviewing different types of dispatch software and supports getting new software. He has found a system that he likes, but needs board approval to purchase. States cost is around 80,000.00 initially, with 20,000.00/annually.

De Groot points out that there are many expensive projects and priorities, and that budget approval happens in February. **Anderson** asks about remote locking capabilities for security, **Geller** had consulted with Range, and using a badge system utilizing a cloud-based system seems more practical than individual coded doors.

Opportunity for the Public to Address the Authority
None

Motion to Adjourn made by Overmyer, supported by Anderson
Meeting Adjourned at 18:36